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Administration, SIMS & Finance Professional Development

Our centrally based programme of courses and conferences is intended to support continuing professional development for schools and the education workforce.

This course directory provides details of all courses published up to Sunday 16 June 2019.

New courses will appear in the directory when added to CPD Online.

For viewing course details and for making a booking please log onto www.babcock-education.co.uk/4Scpd

If you have queries about a training course, please email the relevant admin contact as shown in the course details on CPD Online. Alternatively, please contact the Training & Conferencing Team by email (course.bookings@strictlyeducation4s.co.uk) or by telephone (0800 073 4444 ext 835008).

SFVS Update

This two hour course is designed to outline the changes which are included in the 2019-20 standard including the new dashboard feature.

Code	Date	Time	Venue
19T/14883	Tuesday 2 July 2019	10:00 - 12:00	Reigate Baptist Church, Reigate, RH2 7LR

£100

£120 inc VAT

SFVS Update

This two hour course is designed to outline the changes which are included in the 2019-20 standard including the new dashboard feature.

Code	Date	Time	Venue
19T/14882	Tuesday 9 July 2019	10:00 - 12:00	The Thames Club, Staines, TW18 2PD

£100

£120 inc VAT

SFVS Update

This two hour course is designed to outline the changes which are included in the 2019-20 standard including the new dashboard feature.

Code	Date	Time	Venue
19T/14881	Wednesday 10 July 2019	10:00 - 12:00	Waverley Abbey House, Farnham, GU9 8EP

£100

£120 inc VAT

A Financial Overview for New School Bursars

This course will look at statutory financial requirements and will guide you through an overview of funding, budgeting, monitoring, accounting and reporting in Surrey schools together with advice on what you need in school to work effectively.

Code	Date	Time	Venue
19T/14884	Wednesday 11 September 2019	09:30-15:30	Cobham Rugby Club, Fairmile Lane, KT11 2BU

£205

£246 inc VAT

No charge for schools with New Financial SLA

Financial Planning - Budget Construction and Salary Costings

This course will cover the key features of financial planning within the local management of schools. Participants will look at building up a budget, with particular emphasis on calculation of salaries, profiling and associated issues.

Code	Date	Time	Venue
19T/14885	Tuesday 17 September 2019	09:30-12:30	Cobham Rugby Club, Fairmile Lane, KT11 2BU

£150

£180 inc VAT

No charge for schools with New Financial SLA

Period End Procedures

This course will look at the monthly period end reconciliation and is designed to complement the bespoke on-site training on SIMS FMS which is delivered by a SIMS FMS trainer. Please contact Schools Finance for details of this chargeable service

Code	Date	Time	Venue
19T/14887	Tuesday 24 September 2019	09:30-12:30	Cobham Rugby Club, Fairmile Lane, KT11 2BU

£150

£180 inc VAT

No charge for schools with New Financial SLA

Financial Monitoring

This course will cover the key features of financial monitoring and reporting including a comparison of actual costs against profiles and producing a monthly financial monitoring report for submission to the headteacher and also to governors to enable them to fulfill their statutory financial responsibilities.

Code	Date	Time	Venue
19T/14888	Wednesday 2 October 2019	09:30-12:30	Cobham Rugby Club, Fairmile Lane, KT11 2BU

£150

£180 inc VAT

No charge for schools with New Financial SLA