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# Governance Professional Development

Our centrally based programme of courses and conferences is intended to support continuing professional development for schools and the education workforce.

This course directory provides details of all courses published up to Sunday 16 June 2019.

New courses will appear in the directory when added to CPD Online.

For viewing course details and for making a booking please log onto [www.babcock-education.co.uk/4Scpd](http://www.babcock-education.co.uk/4Scpd)

If you have queries about a training course, please email the relevant admin contact as shown in the course details on CPD Online. Alternatively, please contact the Training & Conferencing Team by email ([course.bookings@strictlyeducation4s.co.uk](mailto:course.bookings@strictlyeducation4s.co.uk)) or by telephone (0800 073 4444 ext 835008).

## **New: Better Strategic Planning**

Ensuring clarity of vision and strategic direction is the first of the three core functions of governing bodies and academy trust boards.

This session offers an insight into the annual cycle of creating, monitoring and reviewing school and academy strategic plans. With skills-based governance now the expectation for all, participants will explore strategic planning beyond purely academic performance and how they might be expected to apply their skills and experience to hold the school more effectively to account for school improvement plans that take them on a defined journey towards their vision for the school in three to five years' time.

<b>Code</b>	<b>Date</b>	<b>Time</b>	<b>Venue</b>
19T/14855	Wednesday 26 June 2019	19:00 - 21:00	Imber Court, Molesey, KT8 0BT

**£100**

£120 inc VAT

**No charge for schools with Governance SLA**

## **e-Safety - What Governors Need to Know**

This session will raise governors' awareness of e-safety related issues that are currently impacting on schools and the ways which schools are embracing technology and social media to educate children and young people to be safe online.

The session will look at e-safety policies and good practice for monitoring the school's e-safety provision and equip governors with questions to ask when seeking assurance that appropriate measures are in place to protect children and young people.

<b>Code</b>	<b>Date</b>	<b>Time</b>	<b>Venue</b>
19T/14840	Thursday 27 June 2019	19:00 - 21:00	The Holiday Inn, Guildford, Guildford, GU2 7XZ

**£100**

£120 inc VAT

**No charge for schools with Governance SLA**

## Introduction to School Governance

This course will provide newly appointed/elected school governors with an understanding of their roles and responsibilities.

Code	Date	Time	Venue
19T/14841	Monday 1 July 2019	10:00 - 12:00	Kingswood Golf & Country Club, Sandy Lane, KT20 6NE

**£100**

£120 inc VAT

**No charge for schools with Governance SLA**

## Better Minutes – a practical approach to improving the quality of your minutes

A practical workshop for clerks to both explore and understand what constitutes good minute taking.

Participants are encouraged to bring a set of minutes to use in a peer review exercise, and will be supported to improve their practice through a series of table based activities. Good practice tips will include the use of tailored agendas, managing confidential items, and dealing with conflicts of interest.

There is no charge for Schools & Academies that have a Clerks' Training and Development Service Level Agreement or Academy Service Level Agreement with Strictly Education 4S.

Code	Date	Time	Venue
19T/14843	Wednesday 3 July 2019	10:00 - 12:00	The Thames Club, Staines, TW18 2PD

**£100**

£120 inc VAT

## Safeguarding - The Role of the Governing Body

This session will provide governors with an overview of safeguarding issues in schools and also a clear understanding of their statutory duties.

Code	Date	Time	Venue
19T/14842	Wednesday 3 July 2019	19:00 - 21:00	The Holiday Inn, Guildford, Guildford, GU2 7XZ

**£100**

£120 inc VAT

**No charge for schools with Governance SLA**

## New: Taking the Chair

Are you stepping up to the role of Chair either of the board or of a committee this term or from September 2019? If so, this session will provide a functional introduction to the role of the Chair and an opportunity to understand the expectations and explore what constitutes good practice in chairing in 2019.

Using the DfE Competency Framework as a reference, we will consider the skills and behaviours expected of the Chair and the more practical aspects of the chairing role including the importance of developing effective relationships with the Headteacher, the clerk and the wider team.

Code	Date	Time	Venue
19T/14856	Tuesday 9 July 2019	19:00 - 21:00	The Holiday Inn, Guildford, Guildford, GU2 7XZ

**£100**

£120 inc VAT

**No charge for schools with Governance SLA**